



Generator Tool Instructions

The South West Marquee Generator Tool provides you with a quotation for supply generators and power for your marquee event. It takes into account your required power consumption and allows our team to create a power system that accommodates your needs. From wedding through to corporate events, generators are essential for avoiding disruption and ensure your celebration runs smoothly.

To Use This Tool

To use the South West Marquees Generator Tool:

1. Fill in your name and email address.
2. Fill in your reference number. (This is your unique quote or order confirmation number, starting with 02).
3. Add each item of electrical equipment you will need to run during your event.
4. Include the power in Kilowatts (KW) for each item of equipment (This is normally available on the device or from the manufacturer).
5. Include the quantity of each item.
6. Choose the '**service user**' who will be using this equipment. **E.g. caterer** or **audio team**.
7. Include the connection type.
8. Click the Purple '+' button to add additional items of equipment.
9. The Generator Tool will calculate the Total Power Requirements in both KW and KVA automatically.
10. Check all information is correct.

11. Save the file to PDF or email it directly to your South West Marquee contact. **(Make sure the form is complete before emailing it to us).**

Example:

Appliance Description:	Tea Urn
Power in KW:	3
Item Quantity:	1
Total Power:	This will be calculated automatically
Select Service User from the Drop-Down List:	Caterer
Select Connection Type:	13 amp

Additional Notes:

- There is no limit on the number of appliances that can be added.
- Make sure to include ALL equipment that you intend to use at your event. However, do **NOT** include appliances hired directly from South West Marquees, as we will allow for these in the calculation.
- If you are working with additional suppliers (caterers, bands, entertainment etc), contact them to confirm their power requirements before submitting this form.
- If you do not include **ALL** equipment required for your event in this form, the power system we create will not be able to support your needs. Unspecified items requiring power that are provided on the day of setup may not be able to be included.
- The customer bears responsibility for ensuring the power systems are adequate for the specific event.
- All appliances plugged into our power systems must be safe and have a current PAT test label. It is your responsibility to ensure the system is used safely. We can provide information to ensure this.
- Make sure the running times included in this form are as accurate as possible. More information on this is available below.

Things to Consider

South West Marquees have a wide range of generators, from 25Kva to 70Kva. We also have generators with larger-than-standard fuel tanks and the option to hire extended fuel cells for larger events or those with extended running times.

Running Times

The running times submitted in this form must be carefully considered and discussed with your South West Marquee contact. This information needs to be clarified before the event to avoid your allocated generators from running out

of fuel prematurely. If a generator is left to run dry, you can expect serious disruption to your event and charges for related repairs will result.

We supply Safe User Briefings with all of our generator hire packages. We recommend that clients make themselves familiar with the process of checking fuel to reduce this risk. We also advise only running the unit when absolutely necessary to preserve fuel levels.

Please see below an example of the average running times for different sized generators:

Generator	Avg Run Time in Hours
25Kva	12
50Kva	12
70Kva	12
70kva with extended tank	50
Fuel Cell	50

Extended Running Hours

If your event requires continuous power for an extended period of time (e.g festival camping or wedding guest camping), please consult with a member of our team. You will likely require a larger capacity generator, additional fuel or a fuel cell to accommodate all of your needs.

Pricing

Our Generator tool allows us to provide accurate quotes for the best power system for your event. Our quotations include all power points and distribution to complete your job. However, we do have additional running charges priced per hour that the generator runs. These will be charged after the event and are clearly stated in our quotations. This charge covers the fuel used.

Back-Up Power

We keep a back-up unit available in our yard at all times in the event of an issue with one of our hired generators. However, there will be downtime involved in getting this to your site, should it be required. If you experience any issues or concerns, we ask that you contact South West Marquees immediately. This can

be done either via the office number - **01373 836999** - or via our out-of-hours number which is displayed on each hired unit.

Common Faults

90% of the time, electrical issues can be traced back to an item of equipment being plugged in by a third party which is not safe. To mitigate this, we recommend ensuring that all electrical equipment brought on-site has an up-to-date PAT test label.

Another common fault occurs when multi-taps or 4-ways are plugged into the power point. This encourages users to overload the point and causes a power shortage. To avoid this, please advise all suppliers and set-up teams of their availability of electricity.

Our generators are an integral part of many marquee events. This Generator Tool allows us to accurately create power systems that serve all of your electrical needs. If you have any issues or would like to speak to a member of our team, please do get in contact here today.
